

التاريخ : 2025/9/1

الموضوع : " برنامج الزمالات اليونسكو / معهد الممالك : المملكة العربية السعودية - العلا 2025

السيدة الأستاذة الدكتورة / منى هجرس

مساعد الأمين العام للمجلس الأعلى للجامعات

تهدي اللجنة الوطنية المصرية لليونسكو أسمى تحياتها، ويسرني أن أعلم سيادتكم أن منظمة اليونسكو تطلق دعوة لتقديم طلبات لبرنامج زمالات اليونسكو/معهد الممالك: المملكة العربية السعودية - العلا ٢٠٢٥، وذلك في إطار اتفاقية الشراكة بين اليونسكو والهيئة الملكية لمحافظة العلا، وتتيح النسخة الثانية من برنامج الزمالات هذا فرصاً تعليمية لخبراء ومتخصصين ذوي مهارات عالية في مجال التراث في مجالات بحوث التراث وحفظه وإدارته، مما يُحسن المعرفة العلمية في بحوث التراث وحفظه، ويعزز القدرة على إدارة التراث العالمي، بما في ذلك ما يتعلق بالتأهب والاستجابة لحالات الطوارئ.

وبالتعاون مع الهيئة الملكية لمحافظة العلا، سيعلن عن انطلاق الدورة الثانية من هذا البرنامج، والذي سيعلن فيها عن أسماء عشرة زملاء جدد، عن برنامج مدته أربعة وعشرون شهراً، يشمل ستة أشهر من الزمالة البحثية في محافظة العلا، المملكة العربية السعودية، واتسي عشر شهراً من التدريب الممول في قطاع الثقافة بمقر اليونسكو أو أحد مكاتبها الميدانية المعتمدة، وستة أشهر من التدريب العملي مع لجنة وطنية شريكة لليونسكو، أو جهة ثقافية أو تراثية تُعينها اللجان الوطنية الشريكة. والجدير بالذكر أنه يشترط في المتقدمين استيفاء الشروط التالية:

1. أن يكون جنسية المتقدم من إحدى الدول الأعضاء والأعضاء المنتسبين المدعوين.
2. أن لا يقل عمر المتقدم عن 25 عاماً، وأن لا يزيد عمره عن 40 عاماً عند التقديم.
3. أن يكون حاصل علي شهادة جامعية (ماجستير أو ما يعادلها) في مجال الثقافة، أو إدارة التراث، أو العمارة، أو تخطيط/تطوير المدن، أو علم الآثار، أو الحفظ، أو إدارة المتاحف، أو السياسات الثقافية، أو الأنثروبولوجيا، أو تاريخ الفن، أو إدارة الفنون، أو الصناعات الإبداعية، أو العلاقات الدولية، أو العلوم الاجتماعية

والإنسانية، أو أي مجال ذي صلة. يمكن قبول شهادة جامعية أولى مع مستثنين إضافيتين من الخبرة المؤهلة بدلاً من شهادة جامعية متقدمة.

4. المهارات اللغوية: معرفة ممتازة باللغة الإنجليزية (شفهياً وكتابياً) ضرورية ويفضل معرفة لغة رسمية أخرى لليونسكو، مثل العربية، أو الصينية، أو الفرنسية، أو الروسية، أو الإسبانية.
ستجدون سيادتكم طي كتابي هذا دليل التقديم لبرنامج زمالة العلا التابع لليونسكو/معهد الممالك: المملكة العربية السعودية لعام ٢٠٢٥، للاطلاع على إجراءات التقديم والاختيار.

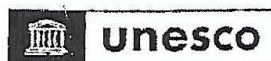
يرجى من المتقدمين إرسال طلباتهم عبر البريد الإلكتروني إلى العنوان التالي: alulafellowship@unesco.org & culture.natcom@mohe.gov.eg
مرفقاً بالوثائق المطلوبة كاملة، في موعد أقصاه منتصف ليل ٢٢ سبتمبر ٢٠٢٥ (بتوقيت باريس).

وستقوم اليونيسكو والهيئة الملكية لمحافظة العلا بتقييم الطلبات بدقة، ودعوة مجموعة من المرشحين المختارين لإجراء مقابلات. وسيتم اتخاذ القرار النهائي بشأن المرشحين بشكل مشترك بين اليونيسكو والهيئة الملكية لمحافظة العلا.
للاستفسار، يرجى التواصل مع اللجنة الوطنية ووحدة الزمالات على نفس عنوان البريد الإلكتروني المذكور أعلاه.
برجاء التفضل بالإحاطة، والتكرم باتخاذ ما ترونه سيادتكم مناسباً في هذا الشأن.

وتفضلوا بقبول وافر الاحترام والتقدير،،

مساعد الأمين العام
للجنة الوطنية المصرية للتربية والعلم والثقافة
لشئون منظمة اليونسكو

(د / هالة عبد الجواد)



UNESCO Sponsored Traineeship Programme

Terms of Reference

GENERAL INFORMATION

Duration: 12 months

Location: Abuja, Nigeria

Organizational Unit: UNESCO Office in Abuja, Culture Unit

Supervisor (name, title): Ifeanyi Ajaegbo, National Professional Officer

DESCRIPTION OF THE TRAINEESHIP

Describe the main duties and tasks

Under the overall supervision of the Head of the UNESCO Abuja Office and the direct supervision of the National Professional Officer CLT, the trainee will:

- Assist in maintaining a close relationship with cultural institutions and the Nigerian National Commission for UNESCO;
- Assist in closely liaising with UNESCO HQ and the Regional Office in Dakar to develop and implement projects and programs to the benefit of Nigeria;
- Assist with the implementation and development of the regular Program and extra-budgetary activities within the field of culture with specific focus on the six culture conventions;
- Assist in the development and implementation of inter-sectoral programs;
- Assist in any other duties as required by the Head of Office.

REQUIRED QUALIFICATIONS

Education: Master's Degree in culture studies, such as anthropology, art history, archaeology.

Subjects: Anthropology, Archaeology, Art History etc.

Language skills: Excellence in English speaking and writing skills.

Competencies and skills: A good knowledge in the usage of computer software (Microsoft, Excel,...) and use of the web.

LEARNING OBJECTIVES

Describe the learning objectives of the traineeship



UNESCO Sponsored Traineeship Programme

Terms of Reference

GENERAL INFORMATION

Duration: 12 months

Location: Almaty, Republic of Kazakhstan

Organizational Unit: UNESCO Office in Almaty, Culture Unit

Supervisor (name, title): Philippe Delanghe, Programme Officer

DESCRIPTION OF THE TRAINEESHIP

Participation in the preparation of content and facilitation of the capacity-building event on the preparation of the Heritage Impact Assessment for the Central Asian Region (Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan and Uzbekistan). Trainee shall be acting together with international consultants representing WHC and WHC's advisory bodies. Trainee shall have successful working experience in preparation of Heritage Impact Assessment for cultural and/or natural heritage properties that were approved by the World Heritage Center.

REQUIRED QUALIFICATIONS

Education: minimum MA in Heritage Studies

Subjects: Heritage Impact Assessment

Language skills: fluent English and Russian

Competencies and skills: knowledge of the cultural context of the Central Asian context, working level of English and Russian, ability to work in multicultural environment, MS Office, MS Teams, Zoom.

LEARNING OBJECTIVES

Exchange of experience in the field of heritage management, especially Heritage Impact Assessment.

ADDITIONAL INFORMATION

HR Appendix 19 D
Annex IV
Model Terms of Reference – Traineeship

- Assist in identifying further needs, new areas of project development in the field of culture and sustainable development and enhancement of social cohesion through preservation of cultural heritage, and in developing concept notes in line with the Jordan Response Plan to the Syria Crisis, National Tourism Plan, and the four priority areas of the UNSDCF 2023-2027.
- Support the development and implementation of activities in the project sites, particularly, Petra, Wadi Rum, and Al-Salt (such as, community outreach activities, organization of workshops and trainings, expert missions, etc.).
- Provide support to the activities being implemented in the field through regular field visits and drafting brief reports on the progress of the activities.
- Assist in monitoring and reporting on the projects and activities of the culture programme through regular field visits and drafting brief reports on the progress of activities.

REQUIRED QUALIFICATIONS

Education:

University degree (Master's Degree or equivalent) in the field of culture, heritage management, architecture, urban planning/development, archaeology, conservation, museum management, cultural policies, international relations, social and human sciences or a related field; first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of an advanced university degree.

Subjects:

- Culture, heritage management, architecture, urban planning/development, archaeology, conservation, museum management, cultural policies, international relations, social and human sciences.

Language skills:

- Excellent knowledge of English (oral and written) is mandatory
- Working knowledge of Arabic is preferable.

Competencies and skills:

- Basic knowledge of UNESCO's work in the field of Culture and Sustainable Development.
- Good organizational, planning and project design skills.
- Good (oral and written) communication skills, including the ability to draft and produce a variety of written material in a clear and concise manner. Ability to analyze and collect, summarize, and analyze information from various sources.
- Interpersonal and communication skills, including the ability to interact with a wide range of stakeholders within UNESCO.
- Strong sense of ethics, integrity, diplomacy, tact, and discretion.
- Ability to work effectively in a team and maintain good working relationships in a multicultural environment.

- *Contribute to the formulation and preparation of project proposals and work plans for resource mobilization, notably in the areas of 1972 and 2003 UNESCO cultural conventions;*
- *Develop partnerships at the national and regional level with various stakeholders, including national governmental agencies, universities, other national and international organizations;*
- *Support visibility and communication of Culture Unit, including developing communication materials;*
- *Carry out other relevant tasks as requested by the Office Director and Chief of Culture Unit.*

REQUIRED QUALIFICATIONS

Education: *Have completed at least Master studies in a university or equivalent institution in relevant fields to the culture and creative sector such as heritage studies, history of arts, anthropology, arts management, creative industries, etc.*

Experience (if any):

- *Preferably a minimum of 3 years of professional experience in culture, living heritage, creative industries or related areas;*
- *Experiences in managing projects and building partnership at the national level;*
- *Experience in working at the international level is desirable.*

Language skills:

- *Fluency in English is required;*
- *Knowledge of a language in Mekong cluster countries would be an asset.*

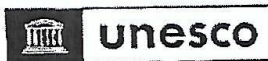
Competencies and skills:

- *Good organizational and project design skills;*
- *Excellent (oral and written) communication skills, including the ability to draft and produce a variety of written materials in a clear and concise manner;*
- *Ability to work effectively in a team and to maintain good working relations within a multi-cultural environment;*
- *Knowledge of UNESCO's culture program and cultural conventions is desirable;*
- *Strong interest, commitment and motivation to strengthen culture and creative sector in Asia and the Pacific region.*

LEARNING OBJECTIVES

- *Ability to assist in the elaboration and management of programmes/projects in the field of culture. S/he will acquire coordination and interpersonal skills, able to research and identify potential donors.*
- *Increase of the ability to collect, synthesize and analyze information from various sources and writing skills.*
- *Increase of the ability to work effectively within a multi-cultural environment and to work in a team.*

ADDITIONAL INFORMATION



UNESCO Sponsored Traineeship Programme

Terms of Reference

GENERAL INFORMATION

Duration: 12 months

Location: Cairo, Egypt

Organizational Unit: UNESCO Regional Office for Egypt and Sudan/Liaison Office for the League of Arab States, Culture Unit

Supervisor (name, title): Akatsuki Takahashi, Programme Specialist for Culture

DESCRIPTION OF THE TRAINEESHIP

The AlUla Fellowship Programme is a prestigious initiative aimed at enhancing the skills and knowledge of heritage professionals through immersive experiences in heritage research, conservation, and management. The programme is structured into three phases over three years, providing fellows with comprehensive exposure to various aspects of heritage work.

The Programme consists of Phase 1: Fellowship in AlUla (6 months in 2025), Phase 2: Sponsored Traineeship at UNESCO Cairo Office (12 months in 2026), and Phase 3: Fellowship/Work Placement at a Partner National Commission or Designated Heritage Entity (6 months in 2027)

ToR for Phase 2: Sponsored Traineeship at UNESCO Cairo Office (2026)

Under the overall authority of the Director of the UNESCO Cairo Office, and the direct supervision of the Culture Programme Specialist of the UNESCO Cairo Office, the incumbent will contribute to the UNESCO Heritage Programme managed by the UNESCO Cairo Office.

Under the guidance of the Director of the UNESCO Cairo Office, the supervisor and the trainee will agree upon objectives to achieve. Tasks assigned will be a combination of short-term assignments as much as addressing requests which need immediate action. This will require substantial flexibility and teamwork. The incumbent will be gradually given more responsibility and independence by the supervisor who will monitor and evaluate the performance of the trainee in terms of quality, ability to meet deadlines, problem-solving, initiatives and teamwork, according to the work plan/objectives established and agreed upon.

More specifically he/she will:

- Interpersonal and communication skills, including the ability to interact with a wide range of stakeholders within UNESCO.
- Strong sense of ethics, integrity, diplomacy, tact and discretion.
- Ability to work effectively in a team and maintain good working relationships in a multicultural environment.
- Capacity to multi-task with ability to manage a heavy workload and meet tight deadlines, paying close attention to detail and quality of work.
- Good IT skills including good knowledge of standard office software.

LEARNING OBJECTIVES

After the traineeship, the sponsored trainee will have:

- Acquired knowledge of UNESCO's Culture programme and the UNESCO Culture Conventions and their contribution to sustainable development.
- Gained knowledge of international cooperation through UNESCO's programmes and priorities.
- Attained basic experience in project management by setting objectives, preparing project documents, and developing appropriate monitoring and evaluation mechanisms.
- Gained knowledge of the work and general functioning of international organizations and UN system.
- Strengthened his/her analytical, communication, negotiation and interpersonal skills.
- Learnt how to deal with diverse stakeholders by building capacity, fostering partnerships and developing resource mobilization skills.

ADDITIONAL INFORMATION

<https://www.unesco.org/en/fieldoffice/cairo>

- (f) Foster UNESCO ROSA's collaboration with the Advisory Bodies of the 1972 Convention, in particular the International Union for Conservation of Nature (IUCN), International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM) and the International Council of Monuments and Sites (ICOMOS) as well as with the African World Heritage Fund (AWHF).
2. Support the implementation of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage in Southern African countries. In this context, the Trainee shall:
- (a) Work with national partners, in particular the National Intangible Cultural Heritage Committees to identify living heritage elements with high potential of being inscribed on the Representative List of Intangible Cultural of Humanity.
 - (b) Support the national authorities with research and documentation for the identified elements.
 - (c) Support the national authorities and local communities to elaborate the nomination dossiers in line with the requirements of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage.
 - (d) Support UNESCO ROSA's capacity building initiatives in the region on the 2003 Convention.
3. Support the development and implementation of UNESCO ROSA's Southern African Liberation History project ensuring effective collaboration among the different Units. In this context:
- (a) Explore synergies between the Culture Unit and other Units (Education, Social and Human Sciences and Communication and Information) to collaborate on this project.
 - (b) Develop communication materials on the project that can be used for resource mobilization.

REQUIRED QUALIFICATIONS

Education: University Degree (Master's Degree or equivalent) in the field of culture, heritage management, archaeology, museum management, heritage conservation or related fields.

Subjects: Archeology, heritage management, research, conservation, emergency preparedness and response and intangible cultural heritage.

Language skills: Excellent knowledge of English (oral and written).

Competencies and skills: Professionalism, good organizational, networking and project management skills, ability to work effectively in a team and to maintain good working relations within a multi-cultural environment.

LEARNING OBJECTIVES



UNESCO Sponsored Traineeship Programme

Terms of Reference

GENERAL INFORMATION

Duration: 12 months

Location: Kingston, Jamaica

Organizational Unit: UNESCO Office for the Caribbean, Culture Unit

Supervisor (name, title): Yuri Peshkov, Head of Culture Programme

DESCRIPTION OF THE TRAINEESHIP

Organization mission and objectives

The United Nations Educational, Scientific and Cultural Organization (UNESCO) Office for the Caribbean fits within UNESCO's decentralized field structure in Latin American and the Caribbean region and serves 20 countries and territories in the English and Dutch-speaking Caribbean. As United Nations specialized agency, UNESCO contributes to the United Nations Multi-Country Sustainable Development Cooperation Framework (UNMSDCF) for the English and Dutch-speaking Caribbean, through interventions in the fields of Education, Natural Sciences, Social and Human Sciences, Culture and Communications and Information.

Assignment context

UNESCO Office for the Caribbean is managing a programme for Resilience of Caribbean Small Islands Developing States (SIDS) to disasters and Climate Change through enhancing Culture Sector's disaster preparedness for effective response. The programme aims to build awareness and foster synergy between policies and practices for the protection of Culture from the effects of disasters through capacity building, awareness raising and advocacy in the Caribbean SIDS. The programme helps to identify ways in which workflows for risk reduction, emergency preparedness and response for the Culture Sector can be incorporated within the national/local disaster risk reduction and emergency management.

In relation to this, the Caribbean Plan of Action for Disaster Resilience and Recovery of the Culture Sector (2023-2033) constitutes a specific agenda geared towards supporting disaster resilience and recovery in the Culture Sector, through awareness-building, capacity-building, institutional strengthening, policy and legislation, promoting synergies and best practices across the region, and strengthening coordination between disaster, climate change and culture actors at the national level, and culture NGOs, UNESCO, CARICOM and CDEMA at the regional level.

ADDITIONAL INFORMATION

Living conditions

The incumbent will be based at the UNESCO Office for the Caribbean in Kingston, Jamaica. Kingston is designated a Hardship Category "A" duty station. No special precautions or conditions apply to staff members locating to this duty station.

Jamaica is a Caribbean country with a total population of approximately 2.9 million inhabitants and Kingston is its capital city. Living conditions are relatively good depending on the location. There is a good supply of water and electricity supply island wide. Housing conditions are of varying quality depending on the area. Travelers to Jamaica are advised to take normal security precautions required in larger cities and will receive a security briefing upon arrival to note areas to avoid.

Jamaica has a rich and diverse culture blended from around the world. The official language of Jamaica is English; however, one is most likely to hear the local dialect, Patois (Jamaican Creole). There are a number of international franchises and established local companies that will find the right accommodation for expatriates. Colleagues in the international community are also a good reference point for housing and other related services Jamaica has over 16 public and 6 private hospitals located around the island. Jamaica offers excellent food and dining options from casual dining experiences to fine restaurants.

Banks and ATMs are available to meet financial needs. The currency used is the Jamaican Dollar (JMD) and the rate of exchange with the United States Dollar is USD1.00: JMD 134.04 (the rate fluctuates daily). Credit cards and traveller's cheques are widely accepted. The USD is a legal tender and several businesses will accept payment at the prevailing rate of exchange. The USD can be changed at local commercial banks. Hotels and Restaurants accept payments via USD and Master and Visa cards.

Kingston is the capital and largest city of Jamaica, located on the southeastern coast of the island, facing a natural harbor. This is where UN agencies are based and where the UN Volunteer will be working from. Jamaica has a tropical climate, specifically a tropical wet-and-dry climate, that borders on a hot-semi arid climate, characterized by a wet season from May to November, which coincides with the hurricane season, and a dry season from December to April. During the dry season, there is not much rainfall, however, cold and stationary fronts occur at this time and often bring heavy showers, especially in March. Kingston is on a coastal location, hence it comes under the influence of the sea, though dense urban development can negate this effect. Kingston plays a central role in Jamaica's economy.



UNESCO Sponsored Traineeship Programme

Terms of Reference

GENERAL INFORMATION

Duration: 12 months

Location: UNESCO Headquarters, Paris, France

Organizational Unit: World Heritage Centre, Arab States Unit

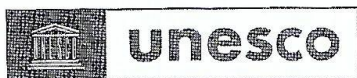
Supervisor (name, title): May Shaer, Head of Unit

DESCRIPTION OF THE TRAINEESHIP

Under the overall authority of the Assistant Director-General for Culture, the overall guidance of the Director of World Heritage and the direct supervision of the Head of the Arab States unit of the World Heritage Centre, the Incumbent will contribute to the programmes and activities in the framework of the implementation of the World Heritage Convention in the Arab States.

Under the guidance of the Director, the supervisor and the trainee will agree upon the specific objectives to be achieved. Tasks assigned will be a combination of short-term assignments as much as addressing requests which need immediate action. This will require flexibility and teamwork. The incumbent will be gradually given more responsibility and independence by the supervisor who will monitor and evaluate the performance of the Trainee in terms of quality, ability to meet deadlines, problem solving, initiatives and teamwork, according to the work plan/objectives established and agreed upon. More specifically he/she will:

- Support in the coordination, implementation and monitoring of activities and projects under the Arab States unit of the World Heritage Centre.
- Contribute to the preparation of documents, which may be statutory in nature, as well as communication material to enhance visibility of activities and projects implemented under the Arab States.
- Ensure information sharing with relevant internal and external stakeholders in relation to activities implemented.
- Support the preparation of concept notes, proposals, reports, briefs, factsheets, and presentations.
- Assist in organizing consultative and expert meetings, as well as training workshops related to activities and projects implemented by the Arab States unit.
- Undertake any other assignment as requested by the supervisor.



الهيئة الملكية لحافظة التراث
ROYAL COMMISSION FOR ALULA



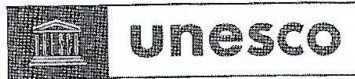
1. CANDIDATE INFO

Name _____
Family Name _____ Date of Birth _____
Country of Origin _____

2. PROPOSAL

Title _____
Fellowship Profile (choose one) ☐ Management of World Heritage Sites / ☐ Immovable Heritage Research / ☐ Immovable Heritage Conservation, including with regards to emergency preparedness and response / ☐ Intangible Cultural Heritage / ☐ Oases as Cultural Landscapes: risk management and conservation

3: WHY THE CANDIDATE'S PROPOSAL IS INNOVATIVE, AND MAKES AN ADDED VALUE FOR ALULA AND UNESCO?



الهيئة الملكية لحافظة الحلال
ROYAL COMMISSION FOR ALULA



5. BRIEF PRESENTATION OF THE CANDIDATE

6. DATE AND SIGNATURE

Signature:

Date:



4. Publications and Research

List any publications (including publisher and date of publication) and any major research projects undertaken:

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5. Language Skills and Training Plan

English	Click to choose your level of English.	Language Proficiency Levels: Excellent : Ability to read, write and speak a language like an educated native speaker. Very Good : Ability to read, write, and speak a language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations. Good : Ability to read, write, and speak a language and satisfy most work requirements and show some ability to communicate on concrete topics. Fair : Ability to read, write, and speak a language and satisfy routine informal conversations and limited work/formal conversations. Basic : Ability to read, write, and speak a language using a restricted vocabulary and command of language structure. None : Little or no knowledge of this language
Arabic	Click to choose your level of Arabic.	
French	Click to choose your level of French.	
Chinese	Click to choose your level of Chinese.	
Russian	Click to choose your level of Russian.	
Spanish	Click to choose your level of Spanish.	
Other languages: <u>Indicate other languages that you have knowledge about.</u>		
5.1. Please indicate the Fellowship Profile that you are applying for.		<input type="checkbox"/> Management of World Heritage Sites <input type="checkbox"/> Immovable Heritage Research (Archaeology/Built Heritage/Intangible Cultural Heritage.) <input type="checkbox"/> Immovable Heritage Conservation, including with regards to emergency preparedness and response <input type="checkbox"/> Intangible Cultural Heritage <input type="checkbox"/> Oases as Cultural Landscapes: risk management and conservation
5.2. Please select the receiving Field office/Unit of UNESCO that you wish to apply for the 12-month sponsored traineeship at UNESCO, and you shall select only one post. Please refer to <u>Annex 3</u> for the Terms of Reference of the available traineeship posts.		<input type="checkbox"/> UNESCO Abuja (1) <input type="checkbox"/> UNESCO Amman (2) <input type="checkbox"/> UNESCO Almaty (3) <input type="checkbox"/> UNESCO Bangkok (4) <input type="checkbox"/> UNESCO Cairo (5) <input type="checkbox"/> UNESCO Harare (6) <input type="checkbox"/> UNESCO Kingston (7) <input type="checkbox"/> UNESCO Paris Headquarters – World Heritage Centre (8) <input type="checkbox"/> UNESCO Paris Headquarters – Culture and Emergencies (9) <input type="checkbox"/> UNESCO Yaoundé (10)
5.3. Please indicate if you would be willing to accept a traineeship post in a UNESCO duty station that you do not select in 5.2.:		<input type="checkbox"/> Yes, I accept an assignment in any duty station designated by the programme.



ROYAL

UNESCO / Kingdoms Institute: Kingdom of Saudi Arabia – AIUla Fellowships Programme 2025

Application Guide

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Annex 1: List of invited Member States and Associate Members of UNESCO

Annex 2: Terms of Reference of the Fellowship Rotation 1

Annex 3: List of available traineeship posts at UNESCO for Rotation 2

Annex 4: Application Form

Annex 5: Proposal Form

Assignment to specific partner National Commissions or heritage entities will be determined in collaboration with partner National Commissions and heritage/culture entities during the first year of the Programme. The assignment will consider each fellow's background and expertise while also taking into account the needs and capacities of the hosting institutions to ensure a mutually beneficial placement.

In addition to the above-mentioned professional rotations, fellows will have opportunities throughout the Programme to participate in exchanges, networking and activities organised by UNESCO and the Royal Commission for AlUla. These engagements will enable them to connect, exchange knowledge and share experience with peers, local and international experts, National Commissions for UNESCO and heritage institutions. Fellows will also contribute to the creation of publications, videos and other materials that showcase their findings and reflections on AlUla's heritage during their fellowship.

By the end of this Programme, fellows are expected to strengthen their expertise and skills in conducting effective heritage research, conservation and management while expanding their professional networks within the international heritage sector.

II. Programme Timeline

The Programme Timeline is tentatively outlined hereunder:

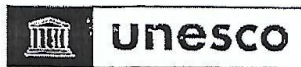
Month/Year	Procedures
28 July 2025 – 22 September 2025	Application Submission
September 2025 – January 2026	Selection of candidates
February 2026	Award of fellowships
March – September 2026	Rotation 1 in AlUla
October 2026 – October 2027	Rotation 2 at UNESCO
November 2027 – May 2028	Rotation 3 at a national entity

III. General Requirements

The second edition of the Programme will be open to nationals from 103 invited Member States and 8 Associate Members of UNESCO. Please refer to the list of invited Member States and Associate Members in [Annex 1](#).

Candidates should meet the following general requirements:

- Holding the nationality of one of the invited Member States and Associate Members.
- Be at least twenty-five (25) years old and under the age of forty (40) when applying.
- University degree (master's degree or equivalent) in the field of culture, heritage management, architecture, urban planning/development, archaeology, conservation, museum management, cultural policies, anthropology, art history, arts management, creative industries, international relations, social and human sciences or a related field. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of an advanced university degree.



ROYAL

Shortlisted candidates will be contacted by UNESCO and invited for interviews. Both selected and non-selected candidates will be informed by e-mail of the result of the final selection by UNESCO.

VII. Facilities Provided

1) Rotation 1

- A round-trip international ticket in economy class to enter and exit the Kingdom of Saudi Arabia.
- A round-trip ticket in economy class to enter and exit the Region of AlUla.
- Accommodation, local transportation and food (7 days per week).
- Stipends to cover other living expenses in Saudi Arabia, in accordance with UN regulation and stipend rates for fellows and scholars in the Kingdom of Saudi Arabia.
- Medical Insurance provided by the Royal Commission for AlUla.

2) Rotation 2

- An international travel ticket in economy class to enter and exit the assigned duty station of UNESCO
- Stipends to cover meals, accommodation, local transportation, and other living expenses, in accordance with UN regulation and stipend rates for fellows and scholars in the assigned duty station.
- Medical Insurance provided by the Royal Commission for AlUla.

3) Rotation 3

- An international travel ticket in economy class to enter and exit the assigned partner National Commission or entity
- Stipends to cover meals, accommodation, local transportation, and other living expenses, in accordance with UN regulation and stipend rates for fellows and scholars in the assigned duty station.
- Medical Insurance provided by the Royal Commission for AlUla.

VIII. VISA

Fellows will need to obtain their visa from the diplomatic mission concerned in their country of origin/residence, before their departure to the place of assignment. UNESCO and the receiving entities concerned provide no allowance to defray passport and visa expenses.



ROYAL COMMISSION FOR AID

Annex 1

Morocco
Oman
Palestine
Qatar
Saudi Arabia

Sudan
Syrian Arab Republic
Tunisia
United Arab Emirates
Yemen

Asia and the Pacific³ - 18 Member States, 2 Associate Members*

China
Cook Islands
Fiji
Kiribati
Maldives
Marshall Islands
Micronesia (Federated State of)
Nauru
Niue
New Caledonia*

Palau
Papua New Guinea
Samoa
Singapore
Solomon Islands
Timor-Leste
Tokelau*
Tonga
Tuvalu
Vanuatu

Latin America and the Caribbean⁴ - 16 Member States, 6 Associate Members*

Anguilla*
Antigua and Barbuda
Aruba*
Bahamas
Barbados
Belize
British Virgin Islands*
Cayman Islands*
Cuba
Curaçao*
Dominica

Dominican Republic
Grenada
Guyana
Haiti
Jamaica
Montserrat*
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Suriname
Trinidad and Tobago

Europe - 2 Member States

France
Italy

³ 19 Pacific SIDS are included in the regional group of Asia and the Pacific,

⁴ All the countries and Associated Members included here under Latin America and the Caribbean group are SIDS



Annex 2

UNESCO / Kingdoms Institute: Kingdom of Saudi Arabia – AlUla Fellowships Programme 2025

Terms of Reference for Fellowship Rotation 1

GENERAL INFORMATION

Title/Field of expertise	:	Research Fellowship
Duration	:	6 months
Location	:	AlUla, the Kingdom of Saudi Arabia
Supervisor	:	Archaeology, Collection and Conservation Department (ACC), Royal Commission for AlUla (RCU)

BACKGROUND INFORMATION

Within the framework of cooperation agreement signed between UNESCO and the Royal Commission for AlUla (RCU) of Saudi Arabia to protect, develop and promote AlUla in UNESCO's field of competence and to contribute to the achievement of the 2030 Agenda for Sustainable Development, UNESCO and the RCU initiated the UNESCO / Kingdoms Institute: Kingdom of Saudi Arabia – AlUla Fellowships Programme in 2022. This initiative was created with the vision to improve the scientific knowledge on Heritage Research and Conservation, strengthen World Heritage management capacity and foster knowledge sharing and intercultural dialogue through the empowerment of young heritage professionals and researchers.

In the 2nd edition of this Programme, RCU will host 10 fellows with the following research profiles:

- Management of World Heritage Sites (2 fellowships);
- Immovable Heritage Research (Archaeology/Built Heritage/Intangible Cultural Heritage) (2 fellowships);
- Immovable Heritage Conservation, including with regards to emergency preparedness and response. (2 fellowships);
- Intangible Cultural Heritage (2 fellowships);
- Oases as Cultural Landscapes: risk management and conservation (2 fellowships);

DESCRIPTION OF THE RESEARCH-BASED FELLOWSHIP IN ALULA

During the 6-month rotation in AlUla, fellows will carry out their self-proposed research projects related to AlUla. Immersed in AlUla's rich heritage landscape, they will benefit from the research/vocational training, workshops and activities organized by RCU that highlights state-of-the-art methods and techniques in heritage research and conservation.

Based on their area of specialization and presented goals and interests in their respective scientific research proposal, fellows will collaborate with the local and international specialists, engage with the local community, and contribute to surveys, excavations, site conservation and related analyses that aligned with the ongoing research, protection and development endeavors of Royal Commission for AlUla.

Under the auspices of the Royal Commission for AlUla and the direct supervision of the Archaeology, Collection and Conservation Department (ACC), a concise research plan and



culture, education and the arts, reflecting the ambitious commitment to cultivate tourism and leisure in Saudi Arabia, outlined in Vision 2030.

About The Archaeology, Collections and Conservation Department

The Archaeology, Collections and Conservation (ACC) department is mandated to investigate, assess, conserve, curate and promote the cultural heritage of AlUla County and the areas of Khaybar and Tayma under RCU's jurisdiction for the benefit of Saudi Arabia and the broader international community.

ACC commissions best-practice scientific research, partnering with leading global institutions, and in collaboration with RCU Culture Sector Planning, develops cultural heritage management policies, guidelines and strategies that guide research and practice in archaeology, urban heritage and site conservation. ACC fosters knowledge sharing, intercultural dialogue, and scientific cooperation and ensures the long-term preservation of the region's significant immovable cultural heritage.

In addition, ACC receives, acquires, manages, conserves and investigates moveable cultural heritage artefacts and art collections for their long-term preservation, and as a beneficial resource for researchers and public engagement.

The department is committed to enabling Saudi-led study and management of cultural heritage going forward by building capacity and engagement through educational programmes, professional development, fellowships, community contact, communications and cultural heritage diplomacy.

About the Kingdoms Institute:

The Kingdoms Institute will be the first scientific institution in Saudi Arabia specifically focused on science applied to heritage research and conservation. It is intended to become a hub of research, education, outreach, and scientific cooperation from the Kingdom of Saudi Arabia to the World.

As part of the Royal Commission for AlUla, the Kingdoms Institute will assume the responsibilities of ACC Department, and its core mandate will be to research, conserve and disseminate the immense value to be found in the heritage of AlUla, Khaybar and Tayma, implementing innovation, local values and sustainability as strategic formulas for its programmes and projects.

The Kingdoms Institute integrates the core values of Saudi Arabian's Vision 2030 ambitions and the invaluable heritage of AlUla as a unique tool for stability, dialogue and growth through scientific knowledge sharing and communication.

For more information, please visit: www.rcu.gov.sa